

Monday, April 10, 2023; 6:00-7:30 PM  
Phone: 1-669-900-6833  
Meeting ID: 844 6825 0202  
Passcode: 640956



## BOARD OF DIRECTORS MEETING MINUTES

### In Attendance

Board Members Present: Nate Johnson, Jerry Paul, Kerry Hastings, Eliza Mason, Marcella Henkels, Bob Morris (Emeritus), Henry Storch (Emeritus)

Board Members Absent: David Barron

Associate Directors Present: Aubrey Cloud, Henry Pitts, Rana Foster

Staff Present: Holly Crosson, Michael Ahr, Teresa Matteson, Donna Schmitz, Sara Roberts, Candace Mackey (minutes)

Others Present: Greg Jones (applicant for Zone 4 Director position), Ash Woods (Guest), Paul Bilotta (Corvallis Community Development Director)

Others Absent: Amy Kaiser (NRCS)

### Call to Order - Johnson (6:03pm)

### Introductions, Public Comments, Announcements, Additions/Changes to Agenda

Introduction of Ash Woods, and Marcella announces new email address, Holly wishes to thank Amy Kaiser, our NRCS District Coordinator for service with BSWCD and announced there will be a new acting DC announced by NRCS soon.

Additions to agenda (added by Nate Johnson):

- Addition of Citizen's Bank Signature Authority Question (under Other Board Business)

**Greg Jones Oath of Office for Zone 4 Director (in packet)** Oath of Office declared and witnessed

### CONSENT AGENDA

- **Approve draft Minutes from March 13<sup>th</sup> 2023 Board Meeting:**
- **Approve Financials (2/28/23)**
- **Rescind Resolution FY2022-2023-01 and approve a \$30,000 volunteer medical insurance policy (voted yay at March 13 meeting but need to revote)**
- **RE-approve Resolution No. FY2022-2023-06 (already signed at March 13 meeting but need to revote)**
- **Approve Resolution NO. FY2022-2023-07 for \$24, 415; grant #2023-36-017 from SWWB for Willamette River Aquatic Weed Management (in packet)**

Discussion: none

MOTION: Approve Consent Agenda: Kerry Hastings Second: Eliza Mason

Results: Pass 6/0

### REGULAR AGENDA

- S. Covallis Urban Renewal District presentation by Corvallis Community Development Director [paul.bilotta@corvallisoregon.gov](mailto:paul.bilotta@corvallisoregon.gov) Would love to have an update in a year or so.
- Clarify Zoom chat feature use; approve revised Draft Public Meeting Comment Policy (in packet)

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

- Discussion: Holly Crosson would like to have board clarify if chat should be completely disabled during board meetings, before a vote on the Policy. Pros and cons discussed. Straw poll majority to move whether or not to disable chat for all meetings to next board meeting.
- Motion: Nate Johnson moves to approve the policy with the amendment that sentence 4 have edit to: "public comment will not be taken through the Chat feature on Zoom after the public comment period" Second: Kerry Hastings
- Results: Pass 6/0
  
- Update on meeting outcome re: BSWCD support of Traditional Ecological Inquiry Program internship  
Highlights: Met with Long Tom Watershed Council Rob Hoshaw and newly hired ED Steve Dear, and Joe Scott to explore opportunities for BSWCD to support the internship program in TEIP. Support for one internship through entire seasonal round would be \$6,000/year. Joe Scott emphasized that this would include the family of the student for travel, which is important. Also, very important that these relationships be long term and built sustainably. Decision to continue research and get brochure that was shown to Holly Crosson and Michael Ahr, that highlights project internship. ED will put a placeholder into the FY24 budget for \$6,000. Final financial support will be reviewed and approved/not approved by the board of directors.
  
- Discuss adding FY24 Budget Committee student member
  - Discussion: Local Budget Law dictates that electors (public) and local governing body (BSWCD board) numbers must be equal. Board can make one of those elector (public) positions a student position. Student position would be one year (not the regular three-year term for electors), and the student would have to be 18 years of age and a registered voter in Benton County. This would add administrative tasks for District staff, but pros are to engage students in the governmental budgeting process. Gives opportunities to students who are interested in conservation or fiscal planning to get exposure to these processes.
  - MOTION: Kerry Hasting moves to add a student to the Budget Committee beginning FY2023-2024. Second: Eliza Mason
  - Results: Pass 6/0
  
- Questions from Board about BSWCD staff and NRCS staff activities-Nate Johnson is asking about ODA Capacity monies. SDAO internship grant? Did we apply for that? On the field side, we have two potential interns for programs, so didn't seem worth it to pursue the SDAO one, which is geared toward the administrative side of the SDAO. Jerry Paul highly encourages the board to review Sara Roberts Native Plant Sale survey analysis.
  
- Other Board Business
  - Discussion of line-item signature authority: delegation of authority? Upon going into Citizen's Bank to update the approved account signers, banker asked Nate Johnson about the last line item of a list of powers of the signers that reads:  
  
*"Delegate Authority: Delegate to others the authority to approve, endorse, guarantee, and identify the endorsement of any payee or endorser on any negotiable instrument, check, draft, or order for the payment of money and to guarantee the payment of any such negotiable instrument, check, draft, or order for the payment of money."*

This line item is the only one **not** checked. Director Johnson brings this item before the board to make sure that this should or shouldn't be a power of signers. All agree it does **not** need to be checked and given as a power of bank signers.

- Agenda items for next month-none given, next regular board meeting will not be until June, but May 8<sup>th</sup> will be Budget Committee meeting, which all Directors are expected to attend.

**Meeting Adjourned - Johnson** (7:49pm)