

Monday, February 13, 2023; 6:00-7:30 PM
Phone: 1-669-900-6833
Meeting ID: 844 6825 0202
Passcode: 640956



BOARD OF DIRECTORS MEETING MINUTES

In Attendance

Board Members Present: Nate Johnson, Jerry Paul, Kerry Hastings, David Barron, Eliza Mason, Bob Morris (Emeritus), Henry Storch (Emeritus)

Board Members Absent: Marcella Henkels, No Director for Zone 4

Associate Directors Present: Aubrey Cloud, Rana Foster, Henry Pitts

Staff Present: Holly Crosson, Michael Ahr, Teresa Matteson, Donna Schmitz, Sara Roberts, Candace Mackey (minutes)

Others Present: Amy Kaiser (NRCS), Greg Jones,

Call to Order - Johnson (6:03pm)

Introductions, Public Comments, Announcements, Additions/Changes to Agenda

Nate Johnson introduces Greg Jones. He is Interested In Zone 4 Director Position

Additions to agenda (added by Holly Crosson):

- Addition of approval to sign and send letter of support for HB 2998. NJ directs that it be added to the end of the agenda under "Other Board Business."

CONSENT AGENDA

- **Approve draft Minutes from January 9th 2023 Board Meeting:** Discussion: none
- **Approve Financials (12/31/22)** Discussion: Jerry wants to move this item to top of regular agenda.
- **Approve FY2023-2024 budget Calendar (in packet)** Discussion: None

MOTION: Approve Consent Agenda without Financials: Kerry Second: Eliza

Results: Unanimously passes

REGULAR AGENDA

- 12/31/22 Financials Discrepancy-
Discussion: Jerry Paul – General Fund Budget to actuals should be running 45% and we are running about 42%, which is good, however, question about profit and loss/budget vs. actual Project Fund (grants) pg. 18 of packet which shows the Contracted Services account running at 185% of budget. Why? Crosson believes it was mistakenly entered wrong in QuickBooks as we are not running over in that category. She will review with bookkeeper. Line item below:

68010 · Project Contracted Services \$80,118.75 \$43,200.00 \$36,918.75 185.46%

Discussion of whether to approve or not. If approved, would need to be corrected.

- Motion: Jerry Paul moves to approve with item on next board meeting agenda for explanation and correction Second: Eliza Mason
- Results: Unanimously passes.
- Appoint Bob Morris as Emeritus Director (duties in packet)
 - Discussion: None
 - Motion: David Barron moves to appoint Bob Morris as an Emeritus Director Second: Eliza Mason

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

- Results: Unanimously appointed
- Appoint Board Vice Chair (duties in packet)
 - Discussion: Nate Johnson relays that Marcella Henkels who is absent from the meeting has told him she will take the position of Board Vice Chair if nominated.
 - Motion: Nate Johnson moves to appoint Marcella Henkels Board Vice Chair Second: Kerry Hastings
 - Results: Unanimously appointed
- Appoint Personnel and Finance Committee (PFC) members (duties in packet)
 - Discussion: How many PFC members do we need to appoint and what is commitment? Historically 3-4 members. 2 meetings per year.
 - Motion: Eliza Move to appoint Kerry Hastings, Jerry Paul, Nate Johnson and Marcella Henkels to PFC (Eliza-Second: David Barron
 - Results: Unanimously appointed
- Discuss recruitment of 2 new FY24 Budget Committee members (duties in packet)
 - Discussion: David Pate and Neil Christiansen will not be serving another term, so there are two open positions. BSWCD will put up recruitment on website and create PSA's. Crosson asks for suggestions, and Directors may send information to her. No requirement to fill by the Department of Revenue but would be nice to have full citizen input.
- Update on Zone 4 Director Recruitment
 - Discussion: Sara Roberts reports on where PSA's have been sent and set up. Physical flyers are posted in Alsea. Greg Jones intends to pursue the District Zone 4 position. Nate Johnson suggests no more push needed for publicizing this position. District will submit Greg Jones' application to the ODA to confirm eligibility.
- Discuss meeting details for FY24 Budget Committee Meeting May 8th.
 - Discussion: In person as well as virtual? Small group for this. Nate Johnson doesn't have issue with it being in person but asks that if someone feels strongly about it being virtual only to speak up. No response. Will have in person, with virtual access also.
 - Discussion: Abbreviated May regular board meeting to follow? Cancel May Board Meeting unless absolutely needed; all business moved to June 12.
- FY23 Mid-year Budget Review (graphs in packet) Crosson and Ahr present budget to actuals for General Fund and Project Fund
- Review FY23 Watershed Council and Conservation Education Grants awarded by BSWCD (summary in packet). Roberts reviews Conservation Education Grants to date: 3 watershed grants, one more in the works. Nate Johnson asks for a summary and summation of reception and response. Received 6 applications for the education mini-grants, and BSWCD was able to fund all 6. Sara Roberts wishes to cast the net further next year, Mason agrees.
- Discuss sponsoring TEIP Internship
Main points: Johnson introduces the program which was presented first at BSWCD's Annual Meeting. Asks if BSWCD could sponsor an intern for the TEIP program. Our county overlaps with the Long Tom Watershed Council that oversees the program. He asks for input from all present. Concern from Paul about spending BSWCD funds in other counties. He sees some areas in the TEIP materials that indicate Monroe could be a potential site. Crosson emphasizes that Long Tom Watershed Council should be brought in at the front end to have a conversation with them and Joe Scott about the program and whether they would welcome our support. Johnson indicates the positive continuing financial position of the BSWCD could allow for this support, and location of site or person helped could be brought to be in Benton County. In addition, it bears to note that our conventions of place and boundaries may need to be challenged to further efforts that benefit Benton County. Crosson mentions that the Program Reserves could be used to fund this sponsorship. Communication approach is discussed. Consensus is

reached for Crosson to move forward with contact with LT Watershed Council and Joe Scott about the way forward.

- Review, affirm/accept and sign NRCS Civil Rights Responsibilities for Partners checklist (in packet)
 - Discussion: None. Candace will send document for electronic signature.
- Questions from Board about BSWCD staff activities and NRCS staff report- skipped due to time constraints.
- Other Board Business? Board support letter for HB 2998 The Oregon Healthy Soils Initiative. Johnson has reviewed and feels confident in signing. Crosson mentions that the support letter will be registered as testimony from our District on the Oregon State Legislature webpage.
- Motion: Johnson makes motion to sign and send the support letter for HB 2998.
 - Results: Approved Unanimously
- Agenda items for next month-update on December financial corrections and communications with LT Watershed Council and Joe Scott about TEIP program.

Meeting Adjourned - Johnson (7:53pm)